



# Automated Payment Processing Safe – Convenient – Easy

We are excited to offer the safety, convenience, and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from your bank account.

## ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR **BANK ACCOUNT** WITHDRAWAL

I (we) hereby authorize **Sound Child Care Solutions** (on behalf of Epiphany Early Learning Preschool) to initiate debit entries to my (our) checking or savings account, indicated below. To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments.

Billing payments will be processed on the 5<sup>th</sup> of each month or the next business day after if the 5<sup>th</sup> falls on a weekend or holiday. Payments declined for non-sufficient funds may be charged a fee consistent with the program’s family handbook policy.

### Bank Account Information

Your Name (as listed on the account)

Account Holder Phone #

Bank or Credit Union Name

Routing Transit Number (see sample below)

Account Number (see sample below)

Checking

Savings

Authorized Signature

Date

#### For Official Use Only

Date Received

Begin Withdrawals:



**NOTE:** Voided Check is NOT required – please ensure that account information entered above is correct. This form will be shredded following the first successful withdrawal.